

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Parish Council on
Monday 2nd December 2019
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda
below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 19.12.01 Apologies for absence to be noted or approved.
- 19.12.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 19.12.03 Proposal: Cllr Youngs;
That the Minutes of the Ordinary Parish Council Meeting held on 4th November, as tabled, be agreed as a true record.**
- 19.12.04 Public comment or question invited on any Agenda item.
- 19.12.05 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
 - 4.1 SALC:
 - 4.1.1 Mid Suffolk Area Forum – 3rd December
 - 4.1.2 Local Councillor E-newsletter (circulated)
 - 4.1.3 Annual Conference – Mon 18 Nov '19
 - 4.2 BMSDC
 - 4.2.1 Parish Precept and Tax Bases
 - 4.2.2 Fly tipping campaign & Christmas Waste Information
 - 4.2.3 Tree for life
 - 4.3 East Suffolk & North Essex NHS Foundation Trust
 - 4.4 Update from Headway Suffolk
 - 4.5 Dementia Friends Session
- 19.12.06 To receive any report to this meeting from District and County Council Ward Member Cllr Otton, from Portfolio Holders or other agencies and to take action as appropriate.
 - 5.1 Cllr Penny Otton - Suffolk County Council & Mid Suffolk District Council
 - 5.2 Cllr Richard Edmondson – Allotments
 - 5.3 Cllr Gary Hembra - Playing field and play equipment
 - 5.4 Cllr Peter Holborn - Tree Warden
 - 5.5 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
 - 5.5 Cllr Haslet Schofield - Footpaths & Byeways
 - 5.6 Cllr P Selvey - Highways

- 19.12.07** To consider any report from the Parish Clerk (circulated) and take action as appropriate.
- 7.1 Upcoming training courses
 - 7.2 To note that a re-declaration to the Pensions Regulator has been submitted.
 - 7.3 To note that a locality award application had been submitted by Drinkstone to support the publication about Parish Footpaths.
 - 7.4 To receive a report on proposed variation to schedule of meetings circulated and tabled as **DPC19.12.01**) and take action as appropriate.
 - 7.5 To receive a report on dealing with Wayleave payments from Parish Lands (circulated and tabled as **DPC19.12.02**) and take action as appropriate.

- 19.12.8** 8.1 To note the following receipts:

| | Description | £ |
|-------|----------------------------|---------|
| 8.1.1 | Interest | £1.34 |
| 8.1.3 | Wayleave from Parish Lands | £111.56 |

- 8.2 To consider the following schedule of payments for authorisation:

| | Description | £ | Santander Chq No. |
|-------|--|---------|-------------------|
| 8.2.1 | Top Garden Services # 13 (3 rd , 17 th & 31 October) | £112.50 | |
| 8.2.2 | Clerk Salary Period 8 | £238.33 | |
| 8.2.3 | Refund to Cllr T Moss (materials for Phone Box) | £133.31 | |

- 8.3 Proposal: Cllr Youngs**
To authorise the schedule of payments listed at 8.2 above for payment.

- 8.4 To note payments previously authorised

| | Description | £ | Santander Chq No. |
|-------|-----------------------------------|--------|-------------------|
| 8.4.1 | Wave (Rattlesden Road Allotments) | £29.06 | DD |
| 8.4.2 | Wave (Gedding Road Allotments) | £36.14 | DD |

- 8.5 To note the cash book report against budget, and the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

- 19.12.09 To note the draft annual budget and proposed precept (circulated and tabled as **DPC19.12.03**) and take action as appropriate.
- 19.12.10 To consider update on progress towards internet banking.
- 19.12.11 To note that there were no Planning results as notified by MSDC:

- 19.12.12 To note that there were no Planning applications notified by MSDC for comment:
- 19.12.13 To note that the following Planning matters for information, to be noted or for inclusion on a future agenda.
- 13.1 **DC/18/03905** – Application for Listed Building Consent
Construction of two conservation roof windows into rear elevation
Stotts Cottage, 2 Cross Street, Drinkstone IP30 9TP
BMSDC: Refused **Drinkstone PC:** No Comment (**Min 18.11.11.3**)
Appeal Ref: APP/W3520/y/18/3218444 made against the decision of Mid Suffolk District Council allowed and Listed Building Consent granted.
- 19.12.14 To receive a report on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 19.12.15** To receive a report on progress toward registering Parish Lands for Drinkstone (circulated as **DPC19.12.04**) and take action as appropriate.
Proposal: Cllr Youngs
To instruct the John Casson Chartered Surveyor undertake a valuation of land at Rattlesden Road and authorise the cost of this work up to £400 plus VAT.
- 19.12.16 To receive a report on progress towards the GDPR and take action as appropriate.
- 19.12.17 Public comment or questions on any matter of Council business.
- 19.12.18 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 19.12.19 To confirm that the scheduled date for the next ordinary meeting of the Parish Council is Monday 13th January 2020 beginning at 8.00pm in the Village Hall.
- 19.12.22 To receive a report on a staffing matter (circulated and tabled as **DPC19.12.05**) and take action as appropriate.
- 19.12.23 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council